



WE ARE HIRING, SO COME JOIN OUR TEAM!

POSITION: LIBRARY AIDE

PART-TIME POSITION: (18 - 20+ HOURS PER WEEK)

HOURLY RATE: \$11.00 HOUR

APPLICATION DEADLINE: APPLICATIONS RECEIVED BY 3/29/2024 WILL RECEIVE FIRST CONSIDERATION. POSITION WILL BE ADVERTISED UNTIL FILLED.

SCOPE OF WORK

- Provide excellent customer service; assist customers with questions, transactions and use of library collections, programs and services
- Perform duties related to the overall circulation and maintenance of materials.
- Have a passion for working with the public and helping people
- Use good judgment when interacting with customers and other staff members
- Contribute to creating a friendly, energetic, positive, and welcoming environment
- Learn, adopt and actively practice the library's vision, mission and culture
- Positively represent, showcase, and advocate for KFPL in and out of the Library

REQUIREMENTS

- Ability to reach, bend, climb, squat, lift up to 40 pounds, and stand for long periods of time
- Possess a positive attitude and be cooperative, flexible, team oriented, and customer driven
- Be self-motivated and able to prioritize work using good judgment and time management

For a full list of responsibilities and desired skills and abilities visit our website.

Applications accepted in person at the Library or apply online at www.kinsmanlibrary.org. Must be 18 years or older to apply.

WE LOOK FORWARD TO HEARING FROM YOU!



Learn more at www.kinsmanlibrary.org or call 330-876-2461